

APPLICATION FORM FOR SOCIAL GROUPS:

Please complete the entire application form so that we may best meet your child's needs and interests, **include an application fee of \$65, and return to our office.** After the application is received, we will contact you to schedule an intake meeting.

Social Groups meet weekly, and are formed based on best matches of students and family schedules during weekday afternoon/early evening hours, and on Saturdays. During your intake meeting, we will discuss potential fit for specific groups, as well as schedules. We offer a school-year session (September - June) and a short summer session (July - August). Students may join mid-way during the school year in any group with an opening where there is a strong fit and the timing of joining is beneficial for all students. We ask that students do not join the summer session mid-way through, given its brevity.

Today's Date: _____ **Person Completing Application/Relationship to Student:** _____

Name of Student: _____ **D.O.B.** _____ **Gender:** M / F

Age: _____ **Grade:** _____

Primary Address: _____

Parent/Guardian Name: _____ **Parent/Guardian Name:** _____

Address: _____ **Address:** _____

Home Phone: _____ **Home Phone:** _____

Work Phone/Cell Phone: _____ **Work Phone/Cell Phone:** _____

Email: _____ **Email:** _____

** Please inform **Learning Solutions, LLC** of applicable custody arrangements.*

Who else lives in the student's residence: **Name:** _____ **Age:** _____ Sibling

Name: _____ **Age:** _____ Sibling

Name: _____ **Age:** _____ Sibling

Does your child have a medical diagnosis? _____

Does your child have any physical limitations? _____

Does your child have any allergies/dietary restrictions? _____

Is your child on an IEP or 504 Plan? Y / N **If yes, please attach copies of your child's most recent plan, and/or evaluations.**

Has your child attended a social skills group/program previously?: Y / N If so, where?: _____

How did you hear about, or who referred you to, Learning Solutions? _____

Please describe your child's:

LIKES: _____

DISLIKES: _____

STRENGTHS: _____

CHALLENGES: _____

REACTION TO NEW PEOPLE: _____

REACTION TO NEW ENVIRONMENTS: _____

REACTION TO NEW EXPERIENCES: _____

HELPFUL STRATEGIES/ COPING SUPPORTS: _____

HOW DOES YOUR CHILD BEST COMMUNICATE?: _____

IS THERE ANYTHING ELSE YOU WOULD LIKE US TO KNOW ABOUT YOUR CHILD?: _____

Please list 1-3 skills or goals you would like your child to work on while attending group:

1. _____
2. _____
3. _____

*Please attach
a recent photo
of your child
here.*

Availability for Social Group

Please indicate which group times would be possible for your child. Please note that we **CANNOT GUARANTEE** preferred assignment.

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--|--------|---------|-----------|----------|--------|----------|--------|
| Morning: 9:00am - 12:30pm | | | | | | | |
| Early Afternoon: 12:30pm - 3:00pm | | | | | | | |
| Afterschool: 3:00pm - 5:30pm | | | | | | | |
| Evening: 5:30pm - 8:00pm | | | | | | | |

PLEASE NOTE THE FOLLOWING GROUP PARAMETERS and POLICIES:

- Social Groups are held for 60 minutes once a week, with a ratio of approximately 1 adult facilitator to 3 student participants at the rate of \$65.00/hour per weekly group, per participant (usually 2 adults with a maximum of 6 student participants per group).
 - If during the intake meeting the parent/guardian and educational consultant determine it is in the participant's best interest to attend a dyad peer group (1 adult to 2 students), the rate of \$70.00/hour per weekly group, per participant applies.
 - Individual social skill sessions with 1 adult to 1 student participant are billed at \$75.00/hour per weekly session, per participant applies.
- Schedule - Learning Solutions runs two sessions of Social Groups per year: the School-Year Session runs from mid-September through mid-June, and the Summer Session runs July-August. We follow the Norwood Public Schools schedule in relation to holidays and snow days. The intent of these sessions is to maximize consistency of the students and staff within a group, in order to maximize the benefit. Students are asked to commit to the full Summer Session, and a minimum of 8 consecutive weeks of the School-Year Session.
- Enrollment - Enrollment for new students is contingent on an intake meeting to assess fit. Students are accepted into the School-Year Session on a rolling basis, pending available slots in appropriate groups and the appropriateness of timing at the discretion of the group clinician/leader. Given that the Summer Session is short, students must begin during the first or second week of group in order to enroll in that session.
- Payment - Learning Solutions provides invoices at the start of each month to families for groups to occur that month, and requests payment upon receipt. When a student registers mid-month, the family is expected to pay for the remainder of that month before beginning group. Payment is required in full, even if students must miss one or more sessions (except by written approval of Learning Solutions owner).
- Discounts - Learning Solutions offers discounts and credits in the following ways:
 - (1) Returning Student Discount: Students registering in adjacent sessions (i.e. Summer immediately following School-Year, and School-Year immediately following Summer) are eligible for a 5% discount, as long as the enrollment is continuous.
 - (2) Sibling Discount: If siblings are enrolled in the same session, the first sibling is charged full price (minus 5% returning discount if applicable) and second/other siblings receive a 10% discount. The largest discount any individual student is eligible to receive is 10%.
 - (3) Referral Credit: A one week group credit will be provided to a family who refers another student, who registers for group.
 - (4) Any other discounts provided in writing by Learning Solutions owner.
- Cancellation - We require one month notice for any student leaving group, after the first 8 consecutive weeks of group. Families are expected to pay for any sessions - whether attended or not - for the month following notice of cancellation. Please note the exceptions to this: (1) documented emergency/medical reasons, (2) if Learning Solutions cancels group and is unable to re-schedule at a time the family can attend (this includes snow days), and (3) any other exceptions provided in writing by Learning Solutions owner.
- \$65.00 application fee is due upon submitting an application (non-refundable). Original Application Fee and Intake Meeting remain relevant unless participant takes greater than 6-month break from attending group.

Please sign below to indicate your understanding of the policies outlined above, your accurate reporting of student information in this application, and your intention to enroll the above-named participant in **Learning Solutions, LLC** Social Groups during the session indicated.

Parent/Guardian Signature: _____ (Print Name) _____ Date: _____

Parent/Guardian Signature: _____ (Print Name) _____ Date: _____

Please return the completed application, applicable attachment(s), and a \$65.00 non-refundable application fee to:

Learning Solutions, LLC, 49 Walpole Street, Suite 5, Norwood, MA 02062